



POLICY CATEGORY	PROGRAM
POLICY FOCUS	TECHNICIAN CE INCENTIVE

### Policy PR 6.1: Technician CE Fee Incentive Policy

Dates Effective: December 1, 2015 (Renewed June 1, 2017) to June 30, 2019

1. The purpose of this policy is to encourage the accreditation of continuing education learning activities for pharmacy technicians.
2. This incentive policy applies to learning activities submitted for accreditation for pharmacy technicians.
3. These discounts will be **in effect from July 1, 2017 to June 30, 2019**, subject to:
  - 3.1. An annual review of the effectiveness of the Technician CE Incentive policy; and
  - 3.2. A full review of the effectiveness of the policy by June 2019.
4. The discount on the accreditation fees is:
  - 4.1. 50% for the regular submission fee for new activities , extensions, activity type reviews, administrative reviews and renewals;
  - 4.2. 30% for the fast track portion of the fee; and
  - 4.3. 20% for conferences.

**Examples of Fee Discount Calculations:**

Example 1: Accreditation Fee for a regular submission (level 1) Live learning activity

$$\text{Discounted Fee for Live Activity Fee (Level 1)} = \$770.00 \times 50\% = \$385.00 + \text{GST}$$

Example 2: Accreditation Fee for a fast track submission (level 1) Live learning activity

Live Activity Fee (Level 1)	= \$770 x 50% = \$385.00 + GST
Fast Track	= \$1500 – (1500 x 30%) = \$1,050.00 + GST
Total Discounted Fee	= (\$385.00 + \$1,050.00) = \$1435.00 + GST

First approved:	November 26, 2015	Monitoring frequency:	Annual
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**Appendix A: Applying the Technician CE Fee Discount**

1. Paying by PayPal (credit card)

If you are planning to submit an application for a technician learning activity and pay by PayPal, select invoice and we will send you an invoice that you can pay through PayPal.

Do NOT select PayPal on the application. If you do, you will be requested to pay the full undiscounted fee. We are not able to easily change the automated fee calculation in the on-line application form.

If you do accidentally pay the full amount, we will send you a refund.

2. Paying by Invoice or Cheque

If you are paying by invoice or cheque, do not issue the payment until we send you the invoice, which will include the discount and the discounted fee.

The amount shown on the application will be the undiscounted amount. We are not able to easily change the automated fee calculation in the on-line application form.

3. What will be the Discounted Fee?

Please contact us by phone (306-652-7790) or e-mail ([shirleyh@cccep.ca](mailto:shirleyh@cccep.ca)) if you wish to find out the discount and the discounted fee for a specific learning activity.

You may also refer to above examples of a discounted fee calculation.

If you have any questions about the application of the **Technician CE Fee Incentive Policy**, please contact us.

Phone: 306-652-7790

E-mail: [shirleyh@cccep.ca](mailto:shirleyh@cccep.ca) or [artw@cccep.ca](mailto:artw@cccep.ca)

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