

ANNUAL REPORT



2015-2016



Canadian Council on Continuing Education in Pharmacy / Le Conseil canadien de l'éducation continue en pharmacie

Suite 210, 2002 Quebec Avenue, Saskatoon, Saskatchewan S7K 1W4

www.cccep.ca | Email: cccep@cccep.ca



Barbara Thomas

The Oxford Dictionary defines teamwork as *“The combined action of a group, especially when effective and efficient”*. This word – and its definition – frequently came to mind as I reflected on the last two years in my role as President. It was my greatest pleasure and, I would go so far to say, a great reward to lead a group of individuals who are committed to not only the notion of teamwork but embody the definition in its most fundamental form.

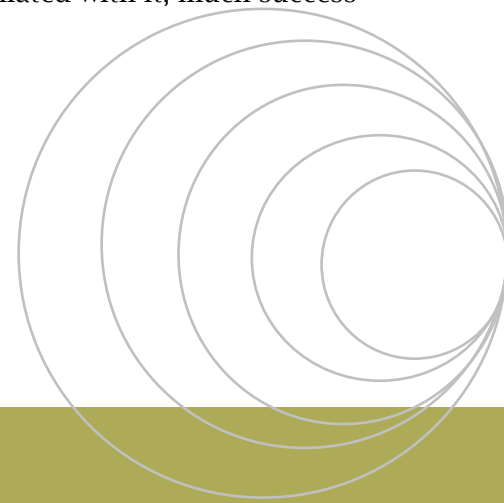
Our work in 2015-2016 was focused on the development and approval of our 2015-2019 Strategic Plan: Supporting Practice Advancement. As our group built the plan over a series of drafts, we understood that in order to prepare a successful document, the plan had to demonstrate value to our stakeholders and set reasonable and attainable goals for our organization to deliver. I believe we did that. We identified four priority areas: improving customer experience, showcasing our value, supporting advanced practice and expanding our services. Thank you to everyone who provided helpful feedback during the plan’s development. In truth, the completion of the Strategic Plan in my final year as CCCEP President provides me with a great sense of accomplishment and, at the same time, anticipation of what is to come. I am very confident that my colleagues on the Board will strive for excellence to complete all of the goals and projects listed under each of the priority areas over the next four years.

As this is my last opportunity to prepare a message as President, I must devote a significant amount of this space to adequately thank all of the individuals who have supported me since I began this role. To my colleagues on the Board of Directors, thank you for your tireless commitment to the mission of the association to advance pharmacy practice through leadership, innovation and excellence in continuing professional development. I valued your contributions around the Board table and your work on various committees in order to complete a great number of projects for our organization. To the volunteer learning review panelists, thank you for your continued dedication to this critical component that enables CCCEP to provide its service to Canada’s pharmacy professionals. To Arthur Whetstone and Shirley Hoggard – our dynamic duo from the CCCEP office – thank you for the tremendous support you provided to me. Our success as a Board and our success as an organization are intricately tied to the support provided by our administrative team. Both Art and Shirley are not only diligent in their commitment to the work of our organization but are genuinely wonderful people to work with. Again, I cannot express my gratitude enough for all of your efforts. We are lucky to have you.

Thank you again to every person who makes up the “CCCEP team” in all of their various roles. I was honoured to serve as your President for two years and I wish this organization, and all affiliated with it, much success moving forward.

A handwritten signature in cursive script that reads "Barbara Thomas".

Barbara Thomas



YEAR IN REVIEW

The following achievements were completed in the last year to support the objectives outlined in **2012-2015 Strategic Plan: Building Excellence.**

- Board approved the *Interprofessional Continuing Education Guidance Document.*
- CCCEP continued to develop competency-mapped accreditation in three priority areas: sterile compounding, lab tests and minor ailment prescribing.
- Board completed a comprehensive review of the Standards and Guidelines for CCCEP Accreditation.



The following achievements were completed in the last year to support the objectives outlined in **2015-2019 Strategic Plan: Supporting Practice Advancement.**

- CCCEP website review and enhancements near completion. Changes include new design, increased user-friendly functionality and improved responsiveness across multiple devices.
- Approved design and development of new Presenter-Author-Reviewer database. Database accessible via CCCEP website.
- Board approved the *Technician CE Fee Incentive Policy* and the *Dual Accreditation Policy.* Together, the policies provide reduced accreditation fees for technician continuing education learning activities.

PROGRAM SUBMISSIONS

Program Submissions by Type of Application				
Type of Application	2016		2015	
	Number	Percent	Number	Percent
New Program	143	51	154	58
Extension	18	6	2	1
Renewal	111	39	88	33
Administrative Review	4	1	7	3
Program Type Review	8	3	15	5
TOTAL	284	100 %	266	100 %

2015-2016 Board of Directors

Executive Committee

Barbara Thomas, President
Newfoundland and Labrador
Pharmacy Board

Philip Emberley
Vice-President
Canadian Pharmacists
Association

Sandra Winkelbauer,
Past President
Ontario College of Pharmacists

Members

Lisa Bagonluri
Saskatchewan College of
Pharmacy Professionals

Heather Christ
New Brunswick College of
Pharmacists

Sheena Deane
Canadian Association of Pharmacy
Technicians

Ashifa Keshavji
College of Pharmacists of
British Columbia

David Knoppert
Canadian Society of Hospital
Pharmacists

Debbie Lee
Alberta College of Pharmacists

Glenda MacDonald
Association of Faculties of
Pharmacy of Canada

Kim McIntosh
College of Pharmacists of Manitoba

Anick Minville
Ordre des pharmaciens du Québec

Bobbi Thomas-Bailey
(to November 2015)
Dana Elliott
(from November 2015)
Canadian Pharmacy
Technician Educators Association

Michelle Wyand
Prince Edward Island College of
Pharmacists

Bev Zwicker
(to November 2015)
Susan Sampson
(from November 2015)
Nova Scotia College of Pharmacists

Summarized Statement of Financial Position
As at June 30, 2016

	<u>2016</u>	<u>2015</u>
ASSETS		
CURRENT		
Cash	\$ 38,722	\$ 58,271
Accounts receivable	14,615	22,383
Prepaid expenses	2,989	4,472
	<u>56,326</u>	<u>85,126</u>
INVESTMENTS	<u>413,703</u>	<u>430,081</u>
	<u>\$ 470,029</u>	<u>\$ 515,207</u>
LIABILITIES AND NET ASSETS		
LIABILITIES		
Accounts payable and accrued liabilities	20,051	28,259
NET ASSETS		
General fund	302,778	364,758
Restricted fund	<u>147,200</u>	<u>122,190</u>
	<u>449,978</u>	<u>486,948</u>
	<u>\$ 470,029</u>	<u>\$ 515,207</u>

Summarized Statement of Operations and Net Assets
For the Year Ended June 30, 2016

	<u>2016</u>	<u>2015</u>
REVENUES		
Accreditation	\$ 275,960	\$ 299,550
Other	7,498	7,381
Investment income (expense)	<u>(16,539)</u>	<u>25,806</u>
	<u>266,919</u>	<u>332,737</u>
EXPENSES		
Accreditation	52,483	56,809
Salaries and benefits	123,143	120,962
Meetings	67,567	54,563
Other	35,732	34,862
Projects	<u>24,964</u>	<u>20,784</u>
	<u>303,889</u>	<u>287,980</u>
EXCESS OF REVENUE (EXPENSES)	<u>(36,970)</u>	<u>44,757</u>
NET ASSETS - beginning of year	<u>486,948</u>	<u>442,191</u>
NET ASSETS - end of year	<u>\$449,978</u>	<u>\$ 486,948</u>

Note 1: The summary financial statements have been derived from the audited financial statements which were prepared in accordance with Canadian Accounting Standards for Not-for-Profit Organizations. Full note disclosure is found in the audited financial statements.

MWC Chartered Professional Accountants LLP