



Guideline I: **Alternate Review Option for Larger Activities or Multiple Accreditations**

1. **Eligibility for Alternate Review** – Larger Learning activities or Multiple Accreditations
 - 1.1. The provider must have written approval from CCCEP prior to using this option.
 - 1.2. The Alternate Review Option is intended to provide:
 - 1.2.1. A simpler review process for providers submitting a learning activity for accreditation by more than one accreditation agency; and/or
 - 1.2.2. A less costly review option for providers submitting a learning activity that is 10 CEUs or larger.
 - 1.3. A provider is eligible to use this Alternate Review option if:
 - 1.3.1. The learning activity is 10 CEUs or larger;
 - 1.3.2. The learning activity is being submitted to another continuing education agency for accreditation; and/or
 - 1.3.3. The learning activity is approved for Alternate Review by CCCEP.
 - 1.4. The Alternate Review – Larger Learning activities or Multiple Accreditations may normally not be used if the provider has selected to use the Expert Panel option.

2. **Requirements to Use Alternate Review** – Larger Learning activities or Multiple Accreditations
 - 2.1. The provider will form a Learning activity Planning Group or Learning activity Advisory Group. The learning activity planning group is involved during all phases of the development of the learning activity.
 - 2.2. The membership of the learning activity planning group must include at least two pharmacy professionals, representative of the target audience in pharmacy.
 - 2.3. The pharmacy professional members of the learning activity planning group will complete a Learning Review Report (Learning Review Report – Learning activity Planning Group).
 - 2.4. The report will be submitted to CCCEP with the other learning activity materials at the time of application for accreditation.